



## **AUTOMATIC PAYMENT FORM**

When you start your Automatic Payment, it is up to you as to how much you wish to put in. We have no set amounts that we require to be paid. Most of our parents currently make payments that are around \$20.00 per week. This amount should cover the School Fees and Donations, Sports Fees/Trips, Miscellaneous subject class Trips and other extras.

Towards the end of the year you may even start building up a credit, to be used in the next year. As there is a camp at the end of Year 10 and beginning of Year 13, a credit can help cover those costs.

Each student at School has their own Customer Number. This number will stay the same throughout your son's time/years with us. This number can be found at the top right hand corner of all our Invoices and Credit Notes.

Our bank account number for making payments is:

**Bank: Westpac**

**Account Name: Palmerston North Boys' High School**

**Account Number: 03-0726-0476403-00**

**Reference #1 (Customer Number):**

**References #2 (Student Name):**

We would appreciate your Automatic Payment being started as early in the year as possible, to avoid unnecessary problems at the end of the year.

Many thanks,

Finance Team

Palmerston North Boys' High School

[finance@pnbhs.school.nz](mailto:finance@pnbhs.school.nz)

06 354 5176