



# CollegeHouse

## PALMERSTON NORTH BOYS' HIGH SCHOOL



### MOBILE DEVICE POLICY

#### DEFINITION

The term "mobile device" refers to devices that are handheld computing devices. Typically these are smartphones or tablets, but could also refer to laptops, notebooks and communication devices without internet capability.

#### RATIONALE

All boarders are permitted to have mobile devices at College House. College House recognises that mobile devices bring many benefits for our boarders and their parents. Mobile devices have an increasing role in the work and social life of our young men. It is our aim to help boarders use mobile devices in a positive way. The College House Mobile Device Policy aims to ensure the well-being of our boarders by providing rules and responsibilities surrounding the ownership and use of mobile devices that will ensure optimum conditions for study and sleep. Boarders and parents are asked to ensure that they understand this policy so that mobile devices are used responsibly within the College House environment.

#### POLICY

1. The Palmerston North Boys' High School Acceptable Use Policy signed by all students on enrolment applies at all times. College House uses the Palmerston North Boys' High School network system so the Terms and Conditions outlined in enrolment documentation are enforced.
2. The "Fundamental School Rules" apply to boarders with regard to mobile devices. Specifically, boarders are not allowed to use mobile phones while at school.
3. Boarders bring mobile devices to College House at their own risk. While College House will take reasonable steps to recover lost/stolen mobile devices, it will not take responsibility for replacing mobile devices that are lost, stolen or damaged whilst on the school premises or on school trips / functions. As with all items, it is the boarders' responsibility to take adequate precautions to safeguard their property at all times in all.
4. Parents are reminded that in cases of emergency, the College House Manager remains the vital and appropriate point of first contact. We ask that parents do not contact their children during prep, meal times and after "lights out".
5. Mobile devices are for the use of the owner of the device only. Mobile devices must not be lent to other boarders.
6. Mobile devices may not be used during meal times or prep time or any other time in which the College House Manager deems as inappropriate. Laptops may be used during prep at the discretion of duty staff.
7. Boarders who use their mobile devices to access the internet should be aware of any guidance, expectations and advice they have been given in order to use the internet safely and responsibly.
8. Mobile devices must not be used as a medium for bullying, sharing inappropriate emails or material or in any other way that may breach the privacy of another person. This includes but is not limited to uploading or sharing images, video and other content that is illegal, pornographic, indecent or that could embarrass or harass others.
9. Boarders must not record sound, video or take photographs without permission of the intended subject.
10. Boarders must not use any mobile device in a way that could be harmful to another person or bring College House and Palmerston North Boys' High School into disrepute. This would include the posting of defamatory remarks on any website about pupils, staff or College House.
11. Boarders must register their mobile devices with the College House Manager or a delegated staff member by completing a "Mobile Device Agreement" This will include supplying information such as phone numbers and IMEI numbers.
12. The College House Manager must be notified of any new mobile devices or changes to mobile phone numbers.
13. Boarders may only have one mobile phone in their possession.

14. Year 9, 10 and 11 boarders must hand in their mobile devices at 9.00 pm each night. Year 9 Boarders are not allowed to have a mobile device for the first three weeks of their year of entry.
15. The following consequences may be put in place for any boarder who misuses a mobile device as specified in this policy:
  - 1<sup>st</sup> indiscretion  
Confiscation of phone for 2 weeks and 1 weeks 'gating"
  - 2<sup>nd</sup> indiscretion  
Confiscation of phone for 4 weeks and 2 weeks 'gating"
  - 3<sup>rd</sup> indiscretion  
Loss of mobile phone privileges at College House

Consequences pertaining to misuse of mobile devices are not limited to the above consequences.
16. Any breach of these rules may result in the confiscation of mobile devices and/or other consequences deemed appropriate by the College House Manager.